**ANNEX “E”**

**SUPPLEMENT TO THE**

**SERVICES AGREEMENT BETWEEN CLIENT AND CONSULTANCY FIRM**

**1. Preamble to Agreement, paragraph Α:**

**Basic Services:**

Architectural Design and Supervision YES/NO

Structural/Antiseismic Design and Supervision YES/NO

Mechanical Design and Supervision YES/NO

Electrical Design and Supervision YES/NO

**2. Preamble to Agreement, paragraph D:**

Principal’s Authorisation to Registered Engineers1 for the provision of the general Consultancy Services and Design Coordination for the development on the Property:

Date: …………………………

No.: …………………………

**3. Clause 2 of the Agreement:**

**Leader Consultant:**

Name/Surname: …………………………………………………………………………………

ETEK Reg. No. …………………………………………………………………………………

Employer: …………………………………………………...…………………………….

Address: …………………………………………………..…………………………….

…………………………………………………………………………………………………………

Telephone: …………………………………………………...……………………………

Email: …………………………………………………...……………………………

**4. Clause 4 of the Agreement:**

Brief description of the Project: ………..……………………...……………………………………

…………………………………………………………………………….…………………………...……………………………………………………………………………….………………………...

Estimated Project Cost:………...……………………..………………. …………………………...

1 The present Agreement and the Principal’s Authorisation to Registered Engineers for the Provision of Services shall be taken as mutually construed and shall be deemed to supplement each other, but in the event of any ambiguity or inconsistency, the present Agreement shall prevail.

**5. Clause 6 of the Agreement:**

**Assignment of Basic Services:**

| **Service**  | **Firm or other2** | **Design Consultant3** | **Annex4**  |
| --- | --- | --- | --- |
| Architectural Design and Supervision |  |  | Α |
| Structural/ Antiseismic Design and Supervision |  |  | Β |
| Mechanical Design and Supervision  |  |  | C |
| Electrical Design and Supervision |  |  | D |

**6. Clause 8 of the Agreement:**

**Consultancy Firm’s Fee**

| **Service** | **Euro (€)5** | **Or Percentage (%)** |
| --- | --- | --- |
| Design6Coordination  | ............ | ……% on the Actual Cost of the Project |
| Architectural Design and Supervision | ............ | ……% on the Actual Cost of the Project |
| Structural /Anti-seismic Design and Supervision | ............ | ……% on the Actual Cost of the Project |
| Mechanical Design and Supervision | ............ | ……% on the Actual Cost of the Mechanical Installations of the Project |
| Electrical Design and Supervision | ............ | ……% on the Actual Cost of the Electrical Installations of the Project |

2For any replacement, the prior approval of the Client must be obtained.

3For any replacement, the prior approval of the Client must be obtained.

4If the relevant assignment has not been made, then the corresponding annex shall be deleted.

5Total lump sum amount

6 According to Clause 6 of the Agreement, the Client assigns to the Firm and the Firm undertakes the provision of the Design Coordination Services.

**7. Clause 9 of the Agreement:**

**Award to Special Consultants:**

|  |  |
| --- | --- |
| **Service** | **Special Consultant** |
|  |  |
|  |  |
|  |  |

**8. Clause 13.1(a) of the Agreement:**

Fee of €…………...… (in words ……………………………...………..………… Euro) per hour.

**9. Clause 13.1(b) of the Agreement:**

Compensation of €…………… (in words …………………………………...……Euro) per hour.

**10. Clause 13.1(c) of the Agreement:**

Due to the special circumstances as described below, the agreed fees are increased by ….……….% (in words) ……………………………………………………………………………...

The special circumstances are:

…………………………………………………………………………………………………………

…………………………………………………………………………………………………………

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**11. Clause 13.3 of the Agreement:**

**Additional Services (indicative table):**

Coordinator for Health & Safety Services at Design Stage: YES/NO

Services for the Issuance of Energy Performance Certificate: YES/NO

Services for the Design of the Internal Wiring Infrastructure: YES/NO

Preparation of Building Program: YES/NO

Land Surveying Services: YES/NO

Quantity surveying services: YES/NO

Geotechnical and/or Geological study YES/NO

**For these and other Additional Services, Annex G is completed where the amount of the fee is agreed in writing.**

**12. Clause 23 of the Agreement:**

**Contact Details of the Parties:**

(a) Client:

Address: ………………………………………………………………………………………………

…………………………………………………………………………………………………………

Fax: ………………………………………………………………………..………………………….

Email: ………………………………………………..……..…………………………………………

(b) Consultancy Firm:

Address: ………………………………………………………………………………………………

…………………………………………………………………………………………………………

Fax: ………………………………………………………………………..………………………….

Email: ………………………………………………..……..…………………………………………