

Vacancy: Project Manager

Imperio is a leading property development and management firm in Cyprus, well-known for delivering exceptional projects over the past 20 years.

Our Technical Department is expanding, and we are looking to recruit a Project Manager to lead our newest mixed-use project with both residential and commercial spaces in Limassol.

The **Project Manager** will oversee the entire field construction management process, ensuring the project aligns with its goals, standards and regulatory requirements. This involves managing key aspects such as safety, cost control, scheduling, quality and coordination among the team members and external partners.

Key Responsibilities:

- Project scheduling, resource planning and budgeting process.
- Managing project timetable and risk management plan register – reporting to the management on the project status.
- Monitoring project key indicators.
- Managing a team that strives for quality, safety, cost and schedule improvements at every opportunity with all delivery partners, challenging and seeking to improve the project deliverables.
- Contract management: administering building contracts in relation to time, payments, notification and practical completion procedures.
- Lead, motivate, and manage teams to foster continuous improvement.
- Review and control construction operation plans. Coordinate main contractor consultants.
- Review and approve in coordination with the management project variation order requests.
- Determining client brief relating to design, cost and time.
- Undertaking regular key stage cost reviews.
- Managing project timetable and risk register.
- Prepare and monitor project key performance indicators.
- Administering main construction contract in relation to time, payments, notification, commercial and practical completion procedures.
- Providing regular site inspections to monitor progress and workmanship quality.
- Undertaking design rationalisation which include value engineering and installation efficiency.
- Performing a formal drawing check for main drawings prior to distribution.
- Seeking design approval from client prior to critical design staged.
- Managing technical design.
- Issuing regular progress reports.
- Attending weekly design team meetings and other meetings where required.

Desired Experience & Qualifications:

- Minimum of 5 years directly related experience in an engineering/construction project accountability role.
- BSc in Engineering, Building Science or any other field is essential.
- Excellent knowledge and use of Greek and English language.
- Excellent computer skills including Microsoft Office suite/Autocad/Microsoft Project.
- Member of ETEK.

Necessary Skills:

- Construction Management.
- Construction Engineering.
- General Contracting.
- Contract Administration.
- QA/QC processes.
- Leadership and Team Building.
- Analytical and problem-solving skills.

What do we offer:

- Attractive compensation package with performance incentives.
- 13th salary.
- Opportunities for advancement within Imperio.
- Training opportunities and exposure to challenging, high-profile projects.

To apply, please visit our careers page at www.imperioproperties.com/careers/ and submit your application today.